

# Parent Advisory Committee Meeting Minutes

## November 28, 2018



### Members in attendance:

Janet Aguilar - Adams  
Marion Kerswell - Berenda  
Cristina Gonzalez - Desmond  
Melody Mouton - Dixieland  
Leanna Prim - Eastin-Arcola  
Magdai Martinez- Furman  
Annette Kephart - Howard  
Angelica Acevedo- La Vina  
Sarah Machado - Lincoln  
Jessica Pacheco - Madison  
Alma Medina - Madera High  
Diana Flores - MLK  
Teresa Perez- Millview  
Christina Garcia - Monroe  
Jesse Ochoa - Nishimoto  
Martha Espinosa- Parkwood  
Doug Alton - Pershing  
Hilda Vasquez - Rose  
Leticia Ceballos - TJ

### Non-Voting Members in attendance

Babatunde Ilori, Executive Director

### Others in attendance:

Sandon Schwartz, Deputy Superintendent  
Travis Griffin, Transportation Director  
Seleyna Mendoza, Communications Assistant  
Estrella Cortez, Administrative Assistant  
Viviana Cadena-Rieping, District Translator

#### 1. Call to Order

- a. Melody Mouton called the PAC meeting to order at 6:00 p.m.

#### 2. Roll Call – Introduction

- a. Alma Medina took roll. Nineteen voting PAC members were present at the time of roll call and a quorum was established.

#### 3. Adoption of Agenda

- a. Leanna Prim motioned to approve the agenda for November 28, 2018, and Jessica Pacheco seconded the motion. All members in favor, motion passed.

#### 4. Approval of Minutes

- a. Amendment to Minutes from October 24, 2018, change the comment in Opportunity for Public Input letter D as follows. "Concern about fingerprinting fee and background checks for chaperones. Requested a response from David Hernandez, Director of Community Services and Parent Resource Centers, to provide feedback. Also, why can't parents turn in their packet at their child's school site? The school site should be able to send it to the district office through district mail."
- b. Diana Flores motioned to approve the amendment on the minutes from October 24, 2018. Sarah Machado seconded the motion. All members in favor, motion passed.

- c. Mae Kenswell motioned to approve the minutes from October 24, 2018. Jessica Pacheco seconded the motion. All members in favor, motion passed.

**5. Madera Minutes Video**

- a. The PAC members viewed the Madera Minutes video highlighting events that took place throughout Madera Unified.

**6. Presentation from Director of Transportation- Travis Griffin**

- a. Main Focus Areas and Next Steps:
  - i. Increase substitute driver pool
  - ii. Incentives for staff good attendance
  - iii. Employee potlucks
  - iv. Minimizing work, outsourced charter buses
  - v. Replacing older equipment to minimize bus breakdowns

**7. Receive Feedback from PAC on DRAFT Grade Level Readiness Report**

- a. How can parents help?
- b. What is the weight for each category?, What are the important points for each category? (LCAP readiness document provided at last PAC meeting)
- c. Concern: How can students drop scores on the criteria readiness handout if they are “top” students.
- d. Goal-setting is very important. Some schools are doing it and some are not.
- e. Positives: Students get to voice their opinions and set goals. Administration is aware of their goals, etc.
- f. Communication can be improved. It was suggested that maybe a Connect-ed call be made to make parents aware of goal-setting and to get parents involved.

**8. Opportunity for public input**

- a. Among other topics, the PAC discussed:
  - 1. Board members need to be more visible at school sites.
  - 2. PAC members requested for the After-school Program representative to speak at the next PAC meeting to answer questions regarding the program.

**9. Announcements**

- a. PAC is invited to attend the LCAP Community Meeting at Rose elementary on Saturday, December 1, 2018
- b. PAC discussed future agenda items
- c. Director David Hernandez will be emailed about the question on fingerprinting
- d. Doug Alton will provide a presentation on PAC member responsibilities in a future meeting
- e. Request for Special Education: Autism, identification questions
- f. LCAP recommendations by Babatunde Ilori
- g. The next PAC meeting is on January 30, 2019, at 5:30 p.m. in the Boardroom

**10. Adjournment**

- a. Meeting adjourned at 8:33 p.m.